SAFARI MONTAGE

Microsoft 365® Integration Instructions

SAFARI Montage® v6.5.28

Note: The Microsoft 365® Integration must be configured by an administrator

SAFARI Montage now offers a powerful new integration option that links directly with Microsoft's cloud-hosted Microsoft 365®, OneDrive® for Business, and Azure® Active Directory®, providing:

- Single Sign-On to SAFARI Montage
- Seamless access to Microsoft OneDrive and Microsoft 365 Apps from within SAFARI Montage
- Federated search of Microsoft OneDrive from within SAFARI Montage with one-click support to:
  - Upload files from Microsoft OneDrive to SAFARI Montage in any of 50+ supported file formats
  - Auto-convert Office® formats to universally accessible PDF formats
- Ability to save Microsoft OneDrive search results to the SAFARI Montage Learning Object Repository™ (LOR) as live web links, allowing continual collaboration
- New in v7.3.41 – Ability to share content, playlists, and lessons from SAFARI Montage to Microsoft Teams

Requirements:

- SAFARI Montage v6.5.28 or greater for Single Sign On, OneDrive and Microsoft 365 Integration (excluding Teams)
- SAFARI Montage v7.3.41 or greater required for Teams Integration
- SAFARI Montage Interoperability Support Services
- SAFARI Montage server(s) must be publicly accessible and configured with an SSL certificate with a full Certificate Chain
- Microsoft 365 for Education Tenant

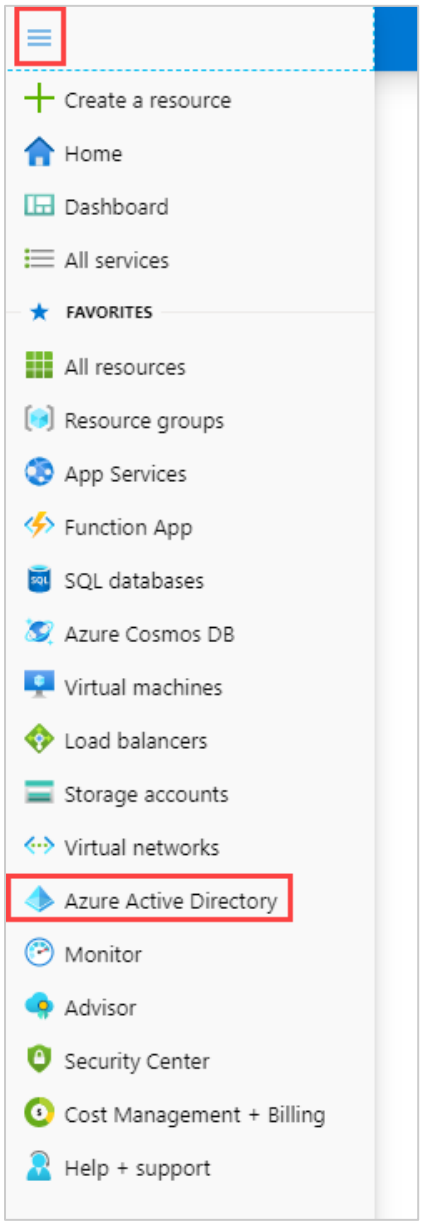
Note:

- Microsoft SSO, OneDrive, Microsoft 365, and Teams Integrations can be enabled independently of each other.
- SAFARI Montage remote servers must have the Microsoft Integration enabled locally.
- Contact SAFARI Montage Technical Support with questions pertaining to these instructions. SAFARI Montage Technical Support is available Monday - Friday from 8 a.m. to 6 p.m. Eastern Time, and they may be contacted by telephone at 800-782-7230 or online via http://www.safarimontage.com/support.

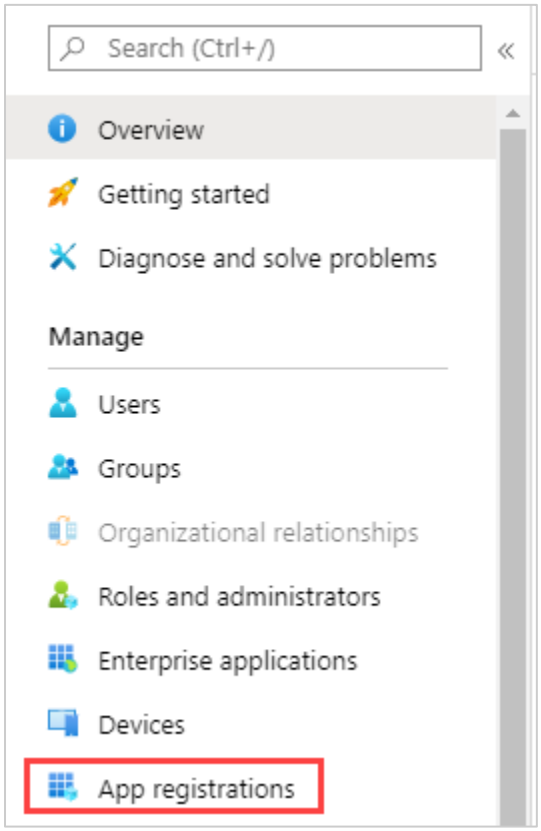
Microsoft Azure Configuration Instructions

Note: The Azure Portal has many configurations, and your screen may not match exactly what is shown here

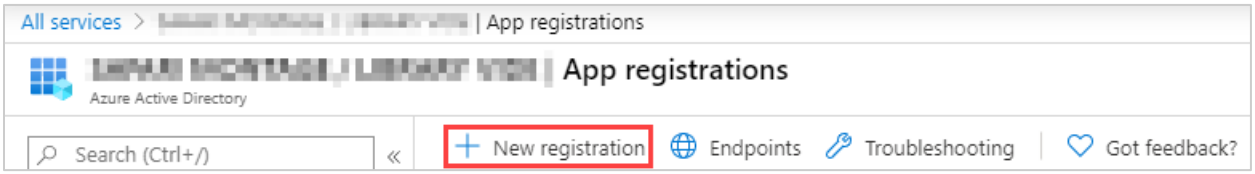
1. Log in to the Microsoft Azure portal at https://portal.azure.com as an administrator
2. From the **Dashboard** click the collapsed menu icon in the upper left corner of the screen and select **Azure Active Directory**



3. In the menu sidebar under **Manage** click **App registrations**



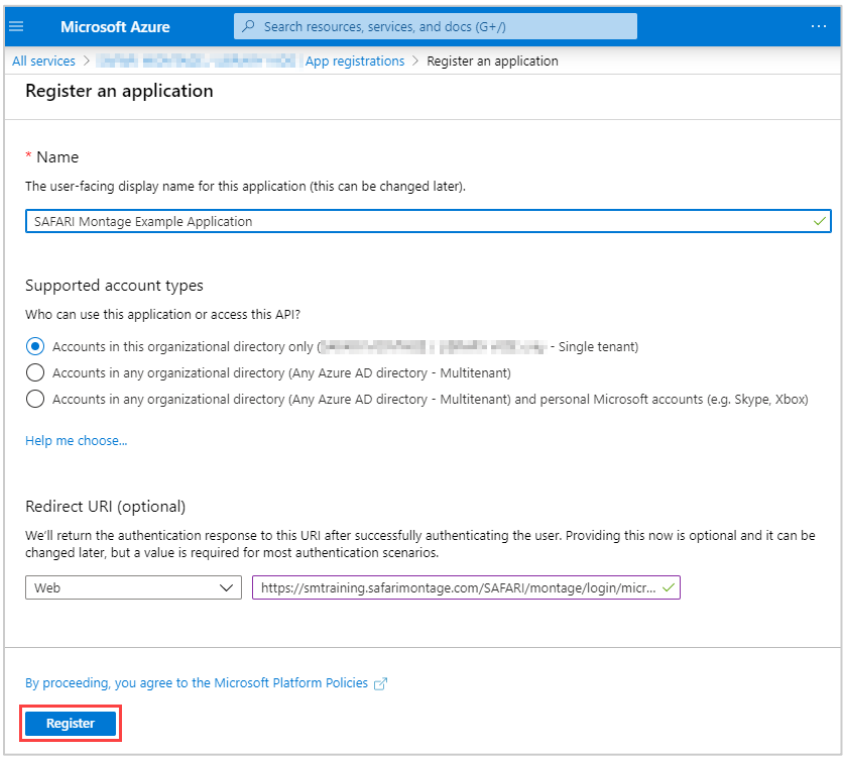
4. Add a new application:
    a. Click **New registration** at the top of the page to add a new application



b. Fill in the fields for the new registration
   i. Enter a display name in the **Name** field, e.g., SAFARI Montage
   ii. Most use cases will leave **Supported account types** as the default **Single tenant** option
   iii. Select **Web** and enter the **Redirect URI**, replacing <YOUR SERVER> with the publicly accessible fully qualified domain name of your SAFARI Montage Server

https://<YOURSERVER>/SAFARI/montage/login/microsoft.php

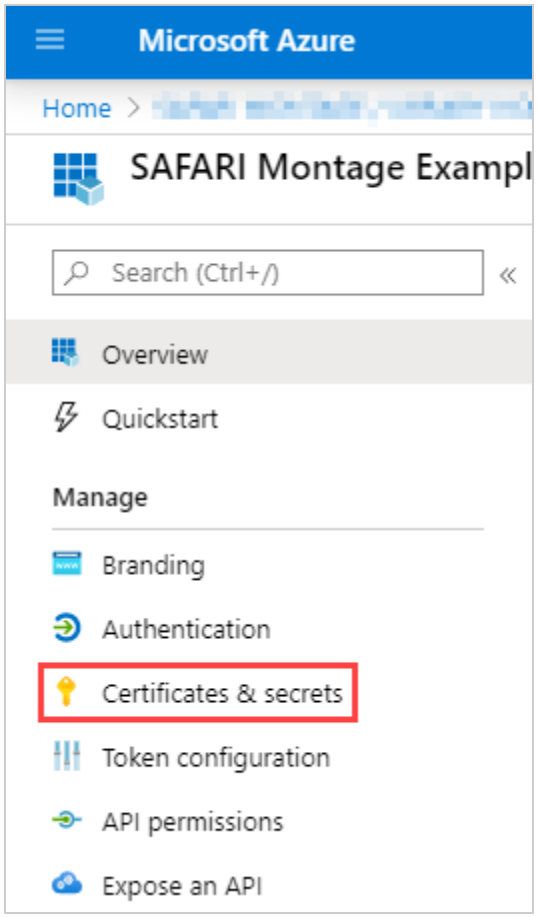
c. Click the **Register** button at the bottom of the page



5. Copy/write down the **Application (client) ID** on the **Overview** page. This information will be used later when configuring the integration in SAFARI Montage

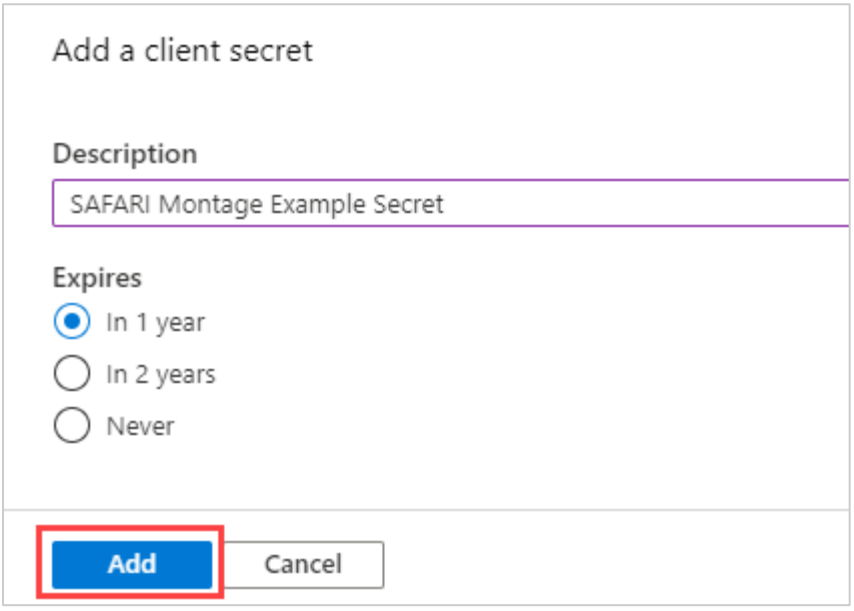
Application ID: _____

6. Create the **Secret** for the application:
    a. Under **Manage** select **Certificates & secrets**



b. Under **Client secrets** click the **New client secret** button

i. Enter a name in the **Description** field, e.g., SAFARI Montage Secret
ii. Select an expiration date
Note: Consult your district policy regarding the appropriate expiration date for the client secret
iii. Click **Add**

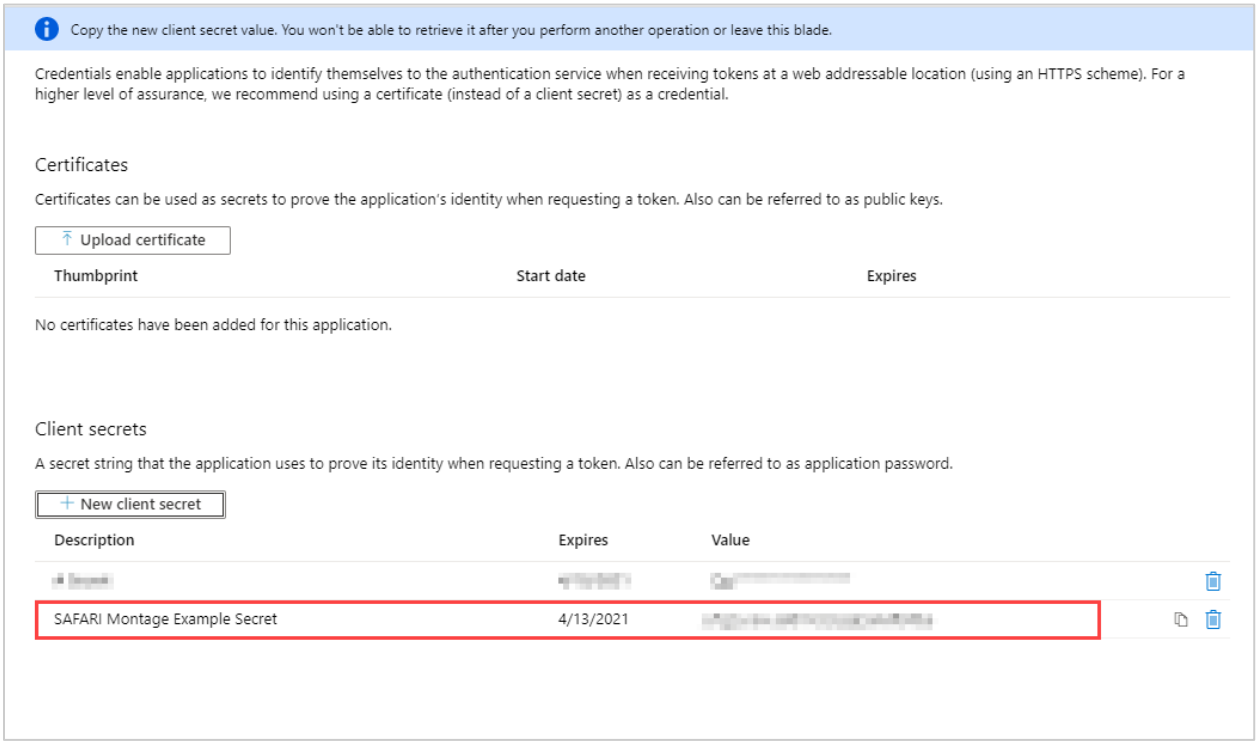


7. Copy/write down the **Secret** displayed under the **Value** column. This information will be used later when configuring the integration in SAFARI Montage.

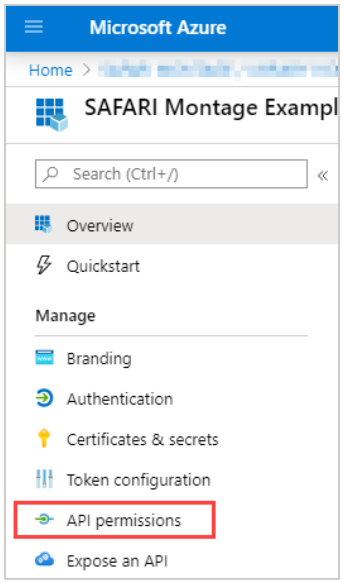
Secret: _____

Expiration Date: _____

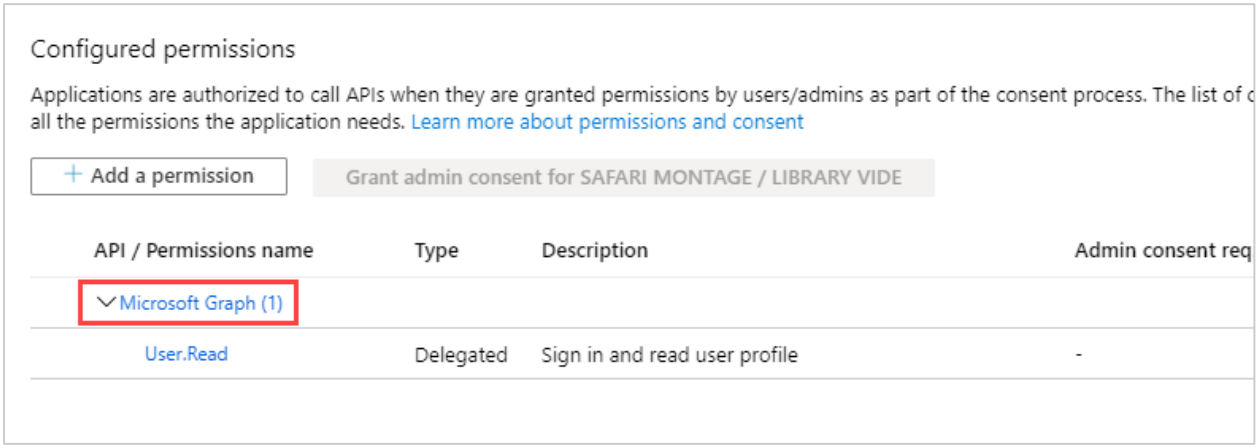
IMPORTANT: You will not be able to retrieve the Secret after you perform another operation or leave this blade. Make sure to copy the Secret before proceeding to the next steps.



8. Configure the API Permissions:
    a. Under **Manage** select **API Permissions**

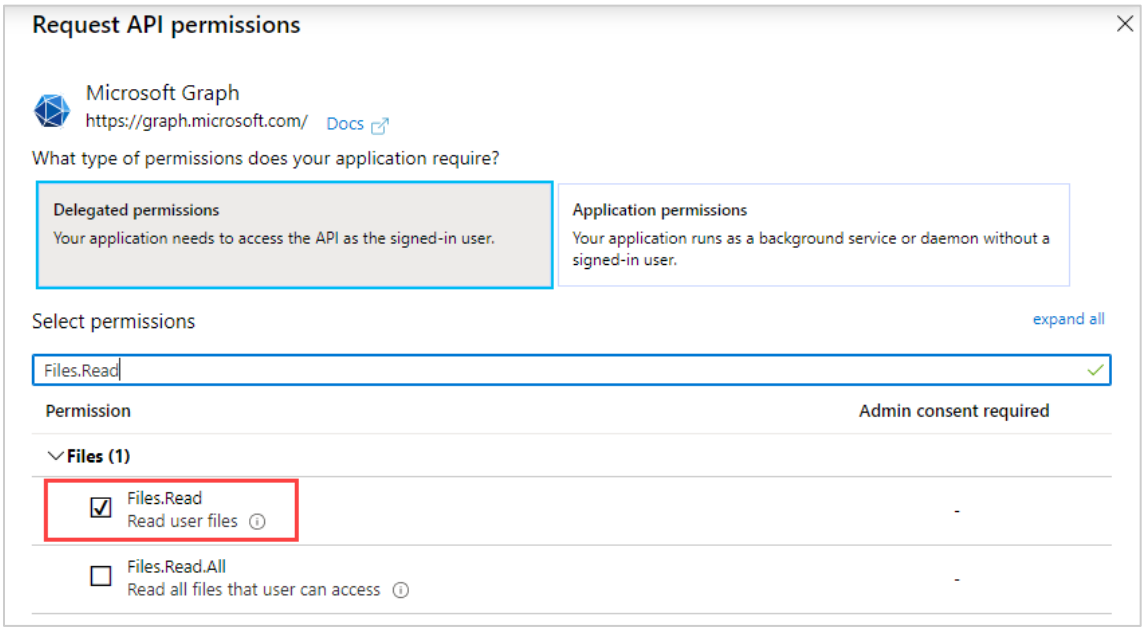


    b. Under **API / Permissions name** click **Microsoft Graph**

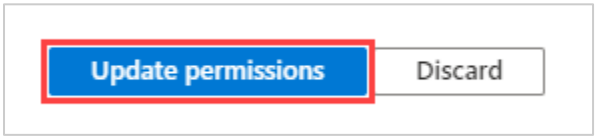


c. From the **Delegated Permissions** and **Application Permissions** selections, select the following permissions:
Note: User.Read is selected by default under Delegated

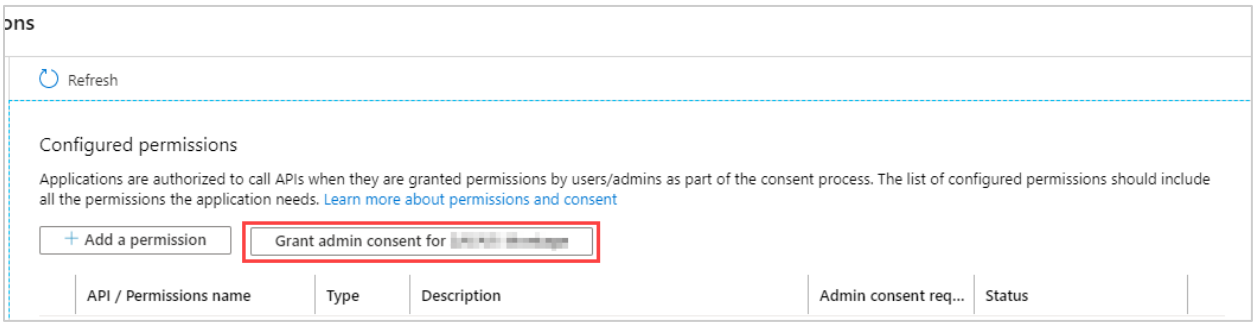
Type	Permission name	Description
Delegated	Files.Read	Read user files
Delegated	User.Read	Sign in and read user profile
Application	Directory.Read.All	Read directory data
Application	Group.Read.All	Read all groups



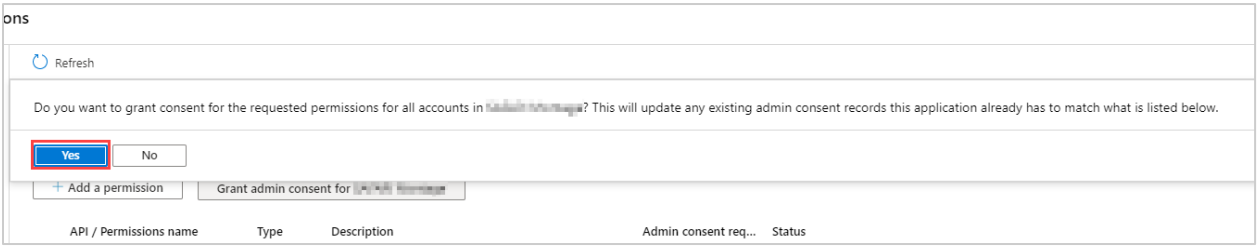
d. Click **Update permissions**



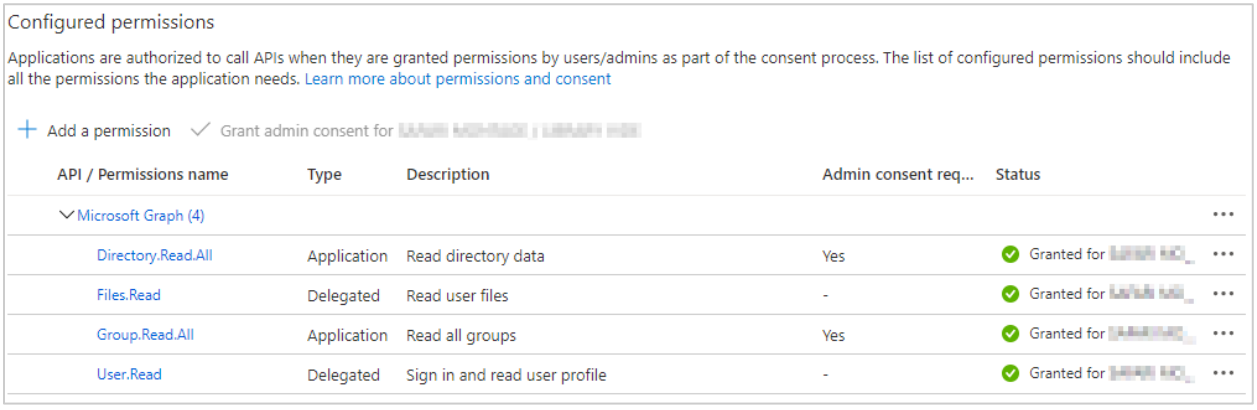
9. Grant admin consent for this app:
   Note: You must be logged in as an administrator for this step
   a. From the **API Permissions** page, click **Grant admin consent**



   b. Click **Yes** to grant consent for the requested permissions

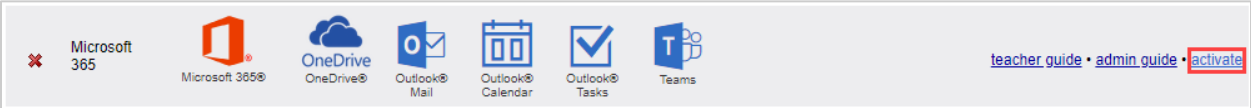


   c. Verify that the permissions have been granted, as shown below

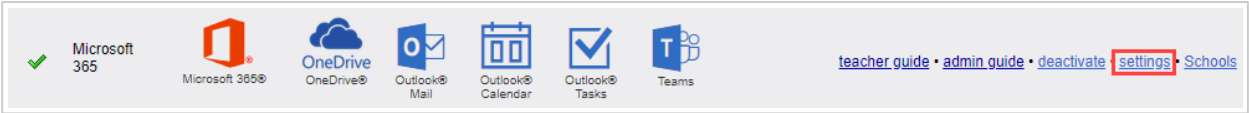


SAFARI Montage Configuration Instructions

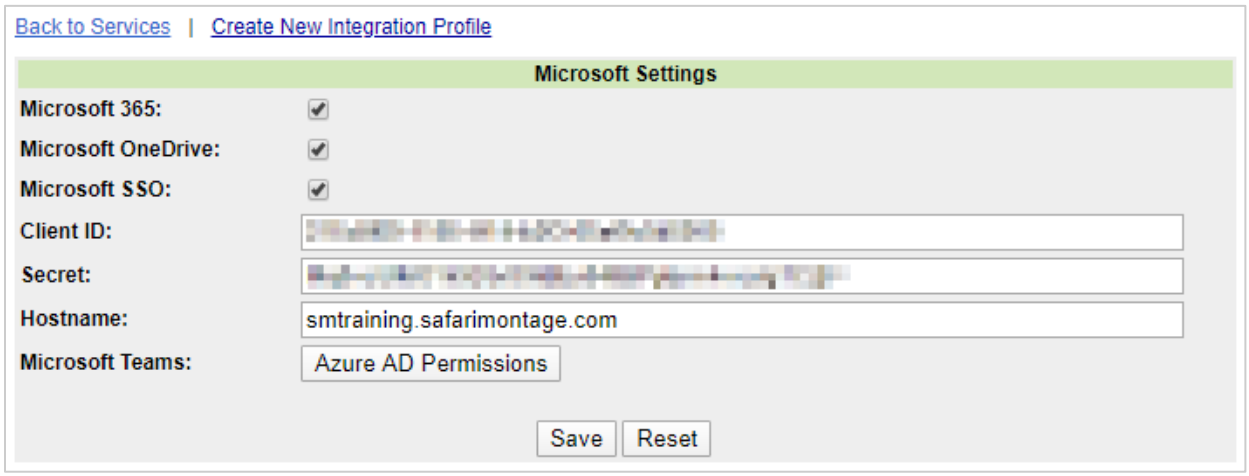
1. Enable the Microsoft 365 Integration:
    a. Navigate to **Admin > Interoperability Support > Services** and click on the **Activate** link



    b. Click on the **Settings** link

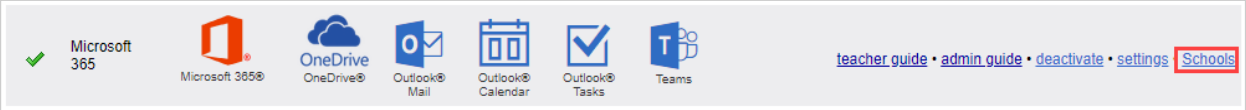


        i. Enable or disable **Microsoft 365**, **Microsoft OneDrive**, and **Microsoft SSO** per district preferences
        ii. Enter the **Application ID** in the **Client ID** field, and the **Secret** in the **Secret** field
        iii. Ensure that the **Hostname** field contains the publicly accessible fully qualified domain name of your SAFARI Montage server

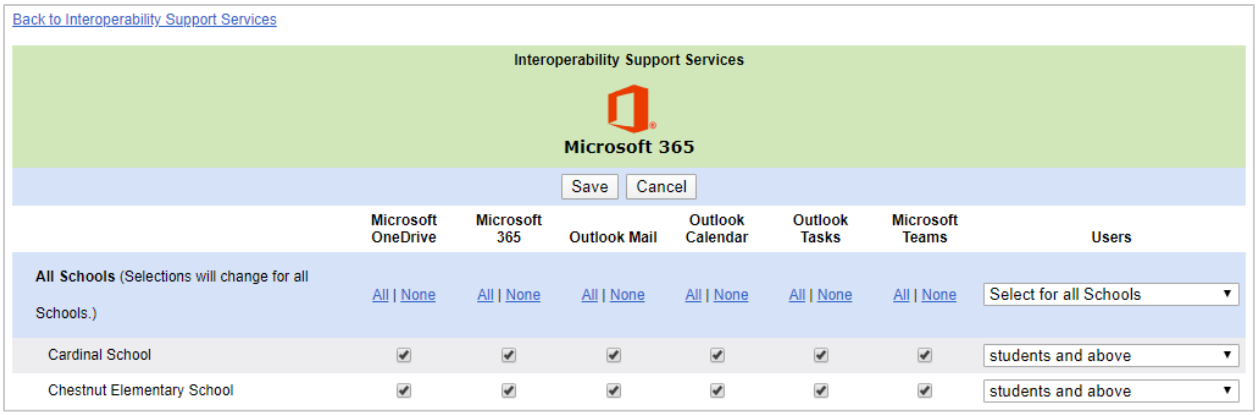


    c. To authorize the **Microsoft Teams** integration, click the **Azure AD Permissions** button
    Note: You must be logged in with an account that has administrator permissions within Azure for this step
        i. Click the **Agree** button in the resulting window to grant consent
    d. Click on the **Save** button to save the configuration

2. Configure the Microsoft Integration for each School
    a. After activation, administrators can configure which **Schools** and **User Types** will be able to access the integration by clicking on the **Admin > Interoperatiblity Support > Services > Microsoft 365 > Schools** link



    b. Each School can be configured to enable or disable access to **Microsoft OneDrive**, **Microsoft 365**, **Outlook Mail**, **Outlook Calendar**, **Outlook Tasks** and **Microsoft Teams**, as well as restrict which user types are allowed access to the integration
    c. Click on **Save** for the settings to take effect



Note: By default, Microsoft OneDrive, Microsoft 365, Mail, Calendar, and Tasks integration are enabled for Student and Teachers (and above)

Note: Microsoft OneDrive must be assigned to the school to enable the OneDrive search tab in the federated search for that school's users